

DIVIDE COUNTY LIBRARY BOARD MEETING – January 24, 2023

Meeting called to order on Tuesday, December 20, 2022, at 5:06 p.m. Board members present: Nate Nelson, Rita Stewart, Carol Williams, Commissioner Isaac Jacobs, and Library Director Traci Lund. Marissa Ratcliffe was absent.

Minutes from the December 20, 2022, meeting was approved.

Financials were presented. 2023 Budget was approved by Commissioners and is now active.

Librarian's Report: On February 17th, Traci will be traveling to Minot to teach the teachers of Summer Reading. North Dakota's 68th Legislative Assembly is in session. There are numerous bills which could affect libraries. HB1205 and HB2123 are two bills that are making news and are opposed by the North Dakota Library Association.

Old Business – ND State Library Grant - Tuesday, January 31st, the first of the Local History Movies will be shown at the Dakota Theatre. They are also available to check out on DVD and YouTube.

Glenn Perkins Educational Foundation awarded the library a \$2,000 grant to go to Summer Reading. They also gave the library an additional \$5,000 to buy books. Traci plans to put some of this money towards decodable books for beginner readers.

State Collection Development Grant – Applied for a \$2,000 grant to expand the large print collection.

New employees – Received many applications for the advertised full-time/part-time positions. The library plans on hiring 1 full-time and 1 new part-time person.

New Business – Election of Officers – Isaac Jacobs nominated Nate Nelson for president, Rita Stewart for vice president, and Carol Williams for secretary. Rita seconded the nomination. All voted in favor.

Amazon line of credit has changed now that Synchrony Bank is no longer with Amazon. Carol made a motion to approve the library getting a 1st State Bank credit card with Library Director, Traci Lund, as the authorized account holder. Nate seconded. Motion passed with all present in favor.

Policies – Rita made a motion that the Divide County Library has followed and will continue to follow the American Library Association's Bill of Rights. Seconded by Nate. All present in favor.

Motion made by Rita to accept the Challenge Policy as proposed. Seconded by Nate. Passed with all present in favor.

De-Selection (weeding) policy has been in use for 3 years. It was review and found to be working well. Motion made by Isaac to continue utilizing de-selection policy. Rita seconded. All present in favor.

Plans – Disaster Plan was reviewed. Carol made motion to approve plan. Seconded by Rita. All in favor.

Tech Plan – Patron computers 2 and 4 need to be replaced as they require new hard drives. The 10-year-old laptop will be also be removed. Traci presented a strategic calendar for when the library's technology will be updated. Motion to approve plan made by Nate, seconded by Isaac. Motion passed.

Meeting was adjourned at 5:50 p.m.

Next meeting will be in March.